



Civil Project Manager

ATD Civil Group is seeking a full-time Civil Project Manager.

About the Role:

- Coordinate people and processes to ensure our projects are delivered on time and produce the desired results.
- Develop detailed project plans, ensuring resource availability and allocation.
- Identify project risks prior to construction and work with management to mitigate them.
- Use appropriate verification techniques to manage changes in project scope.
- Measure project performance
- Manage the relationship with the client and all stakeholders.
- Create and maintain comprehensive project documentation.
- Liaise with subcontractors and suppliers.
- Job costing for tender submissions.
- Safety, Environmental and quality compliance

Key requirements needed to apply:

- Minimum of 3 years' experience in a management role within civil construction.
- Proven working experience in project administration.
- Solid organisational skills including attention to detail and multi-tasking skills
- Essential that you possess excellent communication, negotiation, and mentoring ability.
- A Focus on working with productivity targets, including quality and budget.
- Hands-On approach to delivering projects.
- Construction White/Red Card

What you'll get:

- Attractive Salary
- Work Vehicle
- Supportive and collaborative minded management
- An opportunity to grow with the business.

Join a growing Civil company in the Albury/Wodonga area, with a supportive management team. Where Attention to Detail and quality workmanship is paramount.

All genders encouraged to apply.

Please contact us on 0417 141 361 or 0409 955 738.

ATTENTION TO DETAIL

ATD CIVIL GROUP
ABN: 19 662 588 810